



ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ : ଭବାନୀପାଟଣା



OFFICE OF THE MUNICIPAL COUNCIL: BHABANIPATANA

At/Po- Bhabanipatana Dist.- Kalahandi, Pin-766001 Odisha Phone No- (06670) 230424 Mail- eobptm@yahoo.com

No. 3742 /BPM

Dt. 12 / 10 /2026

Expression of Interest (Eoi) for Selection of Mission Shakti Self-Help Groups (SHGs) for Operation and Maintenance (O&M) of Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality.

Bhabanipatana Municipality invites Expression of Interest (Eoi) in the prescribed formats (Annexure-I, II, III & IV), in a sealed cover, from interested Mission Shakti Groups (MSGs) having credibility, financial capability, and relevant experience for undertaking the Operation and Maintenance (O&M) of Puruna Pada Pond, the pond near Vimla Convent, and the pond near the Fisheries Office under Bhabanipatana Municipality. The selected MSGs shall be responsible for maintaining cleanliness and watering to plants, cutting and clearing unwanted vegetation and bushes around the pond areas, and undertaking plantation of suitable trees around the ponds to promote environmental sustainability, improve the surrounding green cover, and support groundwater recharge and the conservation of pond water levels. EOI on its complete form in all respect as specified must be submitted on or before 22 / 10 / 2026, 4.30 PM at Bhabanipatana Municipality addressed to the Executive Officer, Bhabanipatana Municipality through speed post and registered post only.

1	Available of EOI documents in website	http://www.kalahandi.odisha.gov.in
2	Last date and time of submission of EOI	22 / 10 / 2026, 4.30 PM
3	Date and time of Opening of EOI	23 / 10 / 2026, 11.30 AM
4	For downloading the EOI documents and term and Condition of assignment, please visit http://www.kalahandi.odisha.gov.in	http://www.kalahandi.odisha.gov.in

The authority reserves the right to reject EOIs without assigning any reason thereof. Any change/correction/corrigendum relating to this EOI shall be published only on the website: <http://www.kalahandi.odisha.gov.in>

Note:

1. During the assessment process for engagement in O&M of the Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office any Mission Shakti Group securing less than 40% marks shall not be considered for engagement. Further, if the "Basic Information of MSG along with Acknowledgement from Bank" as required under Annexure-II is not submitted by the MSG, the application shall not be taken into consideration.
2. If more than one Mission Shakti Group secures equal marks, the selection shall be finalized through a Lottery Process.


Executive Officer

Bhabanipatana Municipality

Memo No. 3743 Date: 12/10/2026

Copy forwarded to the MIS of this office for uploading the EOI document on the Bhabanipatana Municipality Website for wide publication.


Executive Officer

Bhabanipatana Municipality

Memo No. 3744 Date: 12/10/2026

Copy forwarded to the DeGM, Kalahandi for uploading the EOI document on the District Website for wide publication.


Executive Officer

Bhabanipatana Municipality

Memo No. 3745 Date: 12/10/2026

Copy to office Notice Board of Sub-Collector, Bhabanipatana / BDO Bhabanipatana / Tahasildar, Bhabanipatana / CDPO Urban Bhabanipatana for wide publication.


Executive Officer

Bhabanipatana Municipality

Memo No: 3746 / BPM

Date: 12/10/2026

Copy to the BPC Mission Shakti, Bhabanipatana (Urban) / DPC Mission Shakti, Kalahandi for information.


Executive Officer

Bhabanipatana Municipality

Memo No: 3747 / BPM

Date: 12/10/2026

Copy submitted to the Project Director, DUDA Kalahandi / Collector & District Magistrate, Kalahandi for kind information.

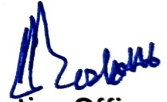

Executive Officer

Bhabanipatana Municipality

BHABANIPATANA MUNICIPALITY

Bhabanipatana Municipality invites Expression of Interest (Eoi) in the prescribed formats (Annexure-I, II, III & IV), in a sealed cover, from interested Mission Shakti Groups (MSGs) having credibility, financial capability, and relevant experience for undertaking the Operation and Maintenance (O&M) of Puruna Pada Pond, the pond near Vimla Convent, and the pond near the Fisheries Office under Bhabanipatana Municipality. The selected MSGs shall be responsible for the removal of silt and sludge from the ponds, maintaining cleanliness and water quality, cutting and clearing unwanted vegetation and bushes around the pond areas, and undertaking plantation of suitable trees around the ponds to promote environmental sustainability, improve the surrounding green cover, and support groundwater recharge and the conservation of pond water levels.

1	Available of EOI documents in website	http://www.kalahandi.odisha.gov.in
2	Last date and time of submission of EOI	22 / 10 / 2026 , 4.30 PM
3	Date and time of Opening of EOI	23 / 10 / 2026 , 11.30 AM
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Executive Officer
Bhabanipatana Municipality

Scope of Work

The selected Mission Shakti Groups (MSGs) shall undertake the following activities for the Operation and Maintenance (O&M) of Puruna Pada Pond, the pond near Vimla Convent, and the pond near the Fisheries Office under Bhawanipatna Municipality:

1. **Cleaning and Maintenance of Water:** Regular cleaning of the pond water by removing floating waste, plastic, weeds and other pollutants to maintain cleanliness and improve water quality.
2. **Cleaning of Pond Surroundings:** Cutting and removal of unwanted bushes, wild plants and overgrown vegetation around the pond periphery to maintain a clean and hygienic environment.
3. **Plantation and Greenery Development:** Plantation of suitable trees and plants around the pond periphery and proper maintenance of the same to improve the surrounding environment and enhance green cover.
4. **Water Conservation:** Undertaking appropriate measures, including desilting and plantation, to improve the water-retention capacity of the ponds, promote groundwater recharge and support the maintenance of pond water levels.
5. **Regular Upkeep and Sanitation:** Ensuring regular cleaning and maintenance of the pond premises and preventing the accumulation of solid waste in and around the ponds.
6. **Protection of Pond Area:** Taking necessary steps to prevent dumping of garbage, plastic and other waste into the ponds and maintaining the cleanliness of the surrounding areas.
7. **Maintenance of Plantation:** Watering, protection and upkeep of planted trees and other vegetation to ensure their survival and healthy growth.
8. **Reporting and Coordination:** Coordinating with Bhawanipatna Municipality and submitting periodic reports on the maintenance activities undertaken, as and when required.
9. **Compliance with Instructions:** Carrying out any other pond-related cleaning, maintenance and conservation activities as directed by Bhawanipatna Municipality from time to time.

Payment to MSG

A total remuneration of ₹12,000/- (Rupees Twelve Thousand only) shall be paid for the assigned work.

Record Maintenance

The selected Mission Shakti Group (MSG) shall maintain proper records, including the details of data of labourers engaged, attendance, work performed, and details of payments made. All records shall be kept up to date and produced before Bhawanipatna Municipality for verification whenever required.

Criteria for Evaluation:-

1. The Mission Shakti Group must be adhering to Pancha Sutra Management practices.
2. The Mission Shakti Group must have been involved in Income Generation Activities (IGA) for at least 03 years.
3. The Mission Shakti Group must have a minimum annual turnover of Rs. 1.00 Lakhs consecutively for the last 03 years.
4. The Mission Shakti Group must not have been involved in any financial irregularity such as NPA, One-Time Settlement, or loan default.
5. Members of the Mission Shakti Group should not have any record of involvement in anti-social activities.
6. Preference shall be given to Mission Shakti Groups (MSGs) having prior experience in undertaking pond-related Operation and Maintenance (O&M) activities.
7. Preference shall be given to Mission Shakti Groups having experience in similar activities.
8. Only Mission Shakti Groups functioning within the jurisdiction of Bhabanipatana Municipality shall be eligible to participate in the EOI process.

Submission of Expression of Interests :

The Mission Shakti Group shall submit their EOI as per the formats in Annexure-I , II & III along with EOI Submission Application & photocopies of all the supporting document and should be covered with Seal and details of MSG with Phone No. And clearly super scribed as **"EOI for Selection of Mission Shakti Group for O&M of Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality "**.

EOI on its complete form in all respect as specified must be submitted on or before 22 / 10 / 2026 , 4.30 PM at Bhabanipatana Municipality addressed to the Executive Officer, Bhabanipatana Municipality. Address: Bhabanipatana Municipality through speed post and registered post only . The EOI will be opened on dated 23 / 10 / 2026 at 11.30 A.M. in the presence of the bidder, who wish to attend.



Annexure - I

(Details document required for Evaluation of Mission Shakti Group)

Sl No	Subject	Page. No
1	Mission Shakti Group (MSG) Name & Address .	
2	First resolution Copy of MSG	
3	Name of the President, Address and Phone No.	
4	Name of the Secretary, Address and Phone No.	
5	MSG PAN No. and Xerox Copy	
6	MSG Bank Account Xerox Copy	
7	Bank statement of MSG for last 3 year	
8	Resolution of MSG for last Six months	
9	Annexure- II	
10	Annexure - III	

President

Stamp with Signature

Date: -

Secretary

Stamp with Signature

Date: -

Annexure - II

Basic Information of MSG with Acknowledgement from Bank

1. Name of The SHG –
2. SHG Address –
3. Date of SHG Formation – SHG Code –
4. Total Numbers of Members in SHG –
5. Present Livelihood Activities Undertaking –
6. Bank and Branch Name –
7. Bank Account Number – IFSC Code –
8. Contact Number of SHG –
9. Funds Available in the Savings Bank Account –
 - a. Regular Savings (Yes / No) -
 - b. Amount of Savings -
 - c. Loan Taken from Bank (Yes / No) - (If Yes , Loan Amount -)
 - d. Mode of Loan Repayment (Regular / Irregular) -
 - e. Meeting Register Maintained (Yes / No) -

Seal & Signature of The SHG President

Seal & Signature of The SHG Secretary

Date :

Date :

Acknowledgement from Bank

This is to Certify that the Mission Shakti Group of Bhabanipatana Municipality , Ward No , Account Number is having Regular Repayment of Loan / Non Performing Asset / Not Availled any Loan. And the 3 Year Annual Turnover of the said Mission Shakti Group is

Seal & Signature of The Bank Manager / Authorised Signatory

Date



Annexure-III

We, _____ Mission Shakti Group from Ward No _____ declare that our group has not been involved in any anti-social activity. We also declare that we are agreeing to abide by all the criteria defined for O&M Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality . We understand that if any deviation is found in this regard, then strong action will be initiated against us.

President

Stamp with Signature

Date: _____

Secretary

Stamp with Signature

Date: _____



Annexure – IV

ASSESSMENT INDEX – Mission Shakti Group

Sl No	Assesment Parameter	Marks	Means of Verification	Remarks
1	Adherence to standard Practices of Group (Pancha Sutra)	30	Register & Bank Pass book of Mission Shakti Group	Regular Meeting – 6 Regular Saving – 6 Regular Internal lending – 6 Regular Repayment – 6 Regular Record keeping – 6
2	No. of Active members	10	Register & Bank Pass book of Mission Shakti Group	10 Active members - 10 7 to 9 Active members - 8 4 to 7 Active members - 6 Less than 4 Active member - 0
3	Involvement in Income Generation Activity (IGA)	15	Field visit & document verification	3 Activity - 15 2 Activity - 10 1 Activity - 5
4	Turnover of Group	25	Register & Bank Pass book of Mission Shakti Group and Turnover Certificate From Bank	More than 1 lakh - 25 50,000 to 1 - 15 15000 to 50,000 - 10
5	Investment Capacity	15	Register & Bank Pass book of Mission Shakti Group	More Than 1 lakhs - 15 50,000 to 1 Lakh - 10 15,000 to 50,000 - 05
6	Experience in handling similar kind of work	05	Document Verification	05 Marks
	Total Marks	100		

Note:

1. Mission Shakti Group having score below 40% shall not be considered for engagement.
2. If more than one Mission Shakti Group secures the same marks, then the selection for engagement in O & M of Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office will be finalized through a Lottery Process.

EOI Submission Application Format

To,

**The Executive Officer,
Bhabanipatana Municipality**

Subject: Submission of EOI Application for O&M of Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality

Sir,

We, the members of _____ Mission Shakti Group operating under Ward No. _____ of Bhabanipatana Municipality, would like to submit our Expression of Interest (EOI) for participating in the process invited by Bhabanipatana Municipality for the operation and management of the Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality. As per the collective decision of all our group members, we are interested in undertaking the responsibility of managing the Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office efficiently and in accordance with the rules and guidelines issued by the Municipality.

In this regard, we are hereby submitting our duly filled EOI application along with all the required documents. The following annexures are enclosed for your kind reference and verification (Annexure – i , ii & iii)

We humbly declare that all the documents and supporting papers submitted by us are true, correct, and valid to the best of our knowledge and belief.

Therefore, we request your good office to kindly accept our application and consider our Mission Shakti Group for the selection process for operation and management of the Puruna Pada Pond, the Pond near Vimla Convent, and the Pond near the Fisheries Office of Bhabanipatana Municipality

We shall remain ever grateful for your kind consideration.

Yours faithfully,

(Seal & Signature of all group member)

Date: _____

